

Project Number 110451

Purpose Subject Area Committee – Cultural Forum  
Location Umpqua River Room

## AGENDA

### 1:45 Introductions & Project Overview (MO, EP)

### 1:50 Cultural Forum (LG, CM)

Purpose: Review the space plan and provide input to the design team

Outcome: Understand the function of the space, confirm the number of workstations, confirm the layout of the program in the space

- 1 Review overall floor plans for renovation and new construction
- 2 Discuss the general function of the Cultural Forum and how the space is used
- 3 What do they like about their current space? What is not working well?
- 4 Current floor plan layout – are these still the correct program components?
- 5 What are the functions that occur in the office? Programs?  
Program preparation? Office work?
- 6 What are the needs for storage?
- 7 How many visitors are there on a typical day?
- 8 Is this space meant to be more private or public?

### 2:25 Next Steps / Follow-up Tasks

The architectural design team will work with consultants to design mechanical, electrical, data/telecom and acoustic systems.  
SAC meetings #02

### 2:30 END